



ADMINISTRATIVE NOTES FOR 25TH ANNUAL GENERAL MEETING

Day & Date : Friday, 26 May 2017
Time : 3.00 p.m.
Venue : Grand Ballroom, 1st Floor, Sime Darby Convention Centre (SDCC), 1A Jalan Bukit Kiara 1, 60000 Kuala Lumpur, Malaysia
GPS Coordinates & Position : N3 08.297 E101 38.916. A location map of SDCC is shown overleaf

PARKING

Kindly park your vehicle at the SDCC car park. Parking is complimentary but limited due to ongoing construction at the previous open space parking area. We will provide on-site traffic control but please plan accordingly and allocate extra time.

REGISTRATION

1. Registration will start at 12.00 noon. at the foyer of the meeting hall and will end at the time directed by the Chairman. There will be signages to the registration area and you will have to queue for registration.
2. Please produce your original Identity Card (IC) at the registration counter for verification. Please make sure your IC is returned to you thereafter.
3. Upon verification, you are required to write your name and sign the Attendance List placed on the registration counter.
4. You will be given 1) an identification wristband 2) a food redemption coupon and 3) a personalized passcode slip. You are only allowed to enter the meeting hall if you are wearing the identification wristband. Please retain the personalized passcode slip for voting. There will be no replacement in the event you lose or misplace any one of the aforesaid items (1) to (3).
5. If you are attending the Annual General Meeting as shareholder as well as proxy, you will be registered only once and will be given items (1) to (3) once.
6. No individual will be allowed to register on behalf of another individual even with the original IC of that other individual.
7. The registration counter will handle only verification of identity and registration.
8. After registration, please vacate the registration area immediately.

FOOD AND BEVERAGE

1. With the food redemption coupon, please proceed to collect your food pack in the refreshment hall as indicated by signages.
2. Coffee and tea will be served in the refreshment hall before the commencement of the Annual General Meeting. Free flow of plain water will be provided at the foyer of the meeting hall throughout the Annual General Meeting.

HELP DESK

1. Please proceed to the Help Desk located in the foyer of the meeting hall for any clarification or queries.
2. The Help Desk will also handle revocation of proxy's appointment.

ENTITLEMENTS TO ATTEND, SPEAK AND VOTE

Only a Depositor registered in the Register of Members/Record of Depositors and whose name appears in the Register of Members/Record of Depositors as at 17 May 2017 shall be entitled to attend, speak and vote at the Annual General Meeting or appoint proxies to attend, speak and vote on his/her behalf in respect of the number of shares registered in his/her name at that time.

PROXY

1. If you are a member of the Company, you are entitled to appoint not more than two (2) proxies to exercise all or any of your rights to attend and vote at the Annual General Meeting. If you are unable to attend the Annual General Meeting and wish to appoint a proxy to attend and vote on your behalf, please submit your Proxy Form in accordance with the notes and instructions printed therein.
2. If you wish to attend the Annual General Meeting yourself, please do not submit any Proxy Form. You will not be allowed to attend the Annual General Meeting together with a proxy appointed by you.
3. If you have submitted your Proxy Form prior to the Annual General Meeting and subsequently decided to attend the Annual General Meeting yourself, please proceed to the Help Desk to revoke the appointment of your proxy.
4. If you wish to submit your Proxy Form by facsimile, please fax to the office of the Share Registrar, Tricor Investor & Issuing House Services Sdn Bhd at Fax No. +603-2783 9222 no later than 25 May 2017 at 3.00 p.m. Please also ensure that the original Proxy Form is deposited at the office of the Share Registrar, Tricor Investor & Issuing House Services Sdn Bhd at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia or its Customer Service Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia no later than 25 May 2017 at 3.00 p.m.

CORPORATE MEMBER

Any corporate member who wishes to appoint a representative instead of a proxy to attend the Annual General Meeting should submit the original certificate of appointment under the seal of the corporation to the office of the Share Registrar at any time before the time appointed for holding the Annual General Meeting or to the registration staff on the day of the Annual General Meeting.

VOTING PROCEDURES

1. The voting of the Annual General Meeting will be conducted on a poll in accordance with Paragraph 8.29A of Bursa Securities Main Market LR. The Company has appointed Tricor Investor & Issuing House Services Sdn Bhd as Poll Administrator to conduct the poll by way of electronic polling (“e-voting”) and Deloitte Enterprise Risk Services Sdn Bhd as Scrutineers to verify the poll results.
2. E-voting for each of the resolutions as set out in the Notice of the Annual General Meeting will take place only upon the conclusion of the deliberations of all the businesses transacted at the Annual General Meeting. The registration for attendance will be closed, to facilitate the commencement of the e-voting.

All attendees of the Annual General Meeting will be briefed and guided by the Poll Administrator before the commencement of the e-voting process.

2016 ANNUAL REPORT

1. The 2016 Annual Report is available on Axiata’s website of www.axiata.com and Bursa Malaysia’s website at www.bursamalaysia.com under Company’s announcements. Printed copies are also available for collection on a first come first serve basis at the foyer of the meeting hall.

ENQUIRY

If you have general queries prior to the Annual General Meeting, please contact the Share Registrar during office hours i.e from 8.30 a.m. to 5.30 p.m. (Mondays to Fridays):-

Telephone	: General	+603-2783 9299
	Eric Low	+603-2783 9267
	Zahidah Ismail	+603-2783 9263
Fax	: General	+603-2783 9222
Email	: is.enquiry@my.tricorglobal.com	
	Eric.Low@my.tricorglobal.com	
	Zahidah@my.tricorglobal.com	

MAP OF SDCC

